

**Agenda**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**BOARD ROOM – 300 B Street**  
**October 7, 2020**  
**6:30 p.m. Closed Session**  
**7:00 p.m. Open Session**

District COVID-19 Protocol

- \* Guidelines on use of facial coverings – Staff and visitors entering any District building is required to wear a facial covering. Disposable masks will be available.
- \* Guideline on social distancing – Staff and visitors are asked to maintain a minimum of 6 feet between people or wear face covering when not possible.

**OPEN SESSION**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MINUTES**

- A. September 2, 2020 Regular Board Minutes
- B. September 16, 2020 Special Board Minutes

**CLOSED SESSION**

- 1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- 2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- 3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- 4. Litigation; Pursuant to Government Code Section 54956.9
- 5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

**RECONVENE TO OPEN SESSION**

**1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

**2. PARENT ASSOCIATIONS REPORTS**

**3. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**

**4. PUBLIC COMMENT**

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

**5. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)**

- A. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
- B. HIGH SCHOOL PRINCIPAL'S REPORTS
- C. M/O/T AND FOOD SERVICE REPORT:
- D. SUPERINTENDENT'S REPORT:
- E. BOARD MEMBER REPORTS:

**6. CONSENT AGENDA**

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Approve Inter-district Agreement Request(s) for the 2020-2021 school year
- B. Approve Section 125 Plan – Cafeteria Plan
- C. Approve Purchase Orders and Vendor Warrants for July 2, 2020 through September 25, 2020
- D. Approve Auxiliary Organizations Liability Coverage.

**7. ACTION ITEMS**

- A. Approve 12 (twelve) 4 (four) hour Instruction Aide positions
- B. Approve pilot programs for Social Studies curriculum "My World" by Pearson and "Impact" by McGraw Hill for K-8
- C. Adopt the Following New or Updated Board Policies (BP), Admin. Regulations (AR) and Exhibits (E):

BP 3555 - Business & Noninstructional Operations – Nutrition Program Compliance - update  
E 3555 - Business & Noninstructional Operations – Nutrition Program Compliance - added  
AR 4030 – Personnel – Nondiscrimination in Employment - update  
BP 4119.11/4219.11/4319.11- Personnel – Sexual Harassment – added  
AR 4119.11/4219.11/4319.11- Personnel – Sexual Harassment – update  
AR 4119.12/4219.12/4319.12- Personnel – Title IX Sexual Harassment Complaint Procedures – added  
BP/AR 5141.22 – Students –Infectious Diseases – update  
AR 5145.3 – Students –Nondiscrimination/Harassment – updated  
BP/E 5145.6 – Students – Parental Notification – updated  
BP/AR 5145.7 – Students – Sexual Harassment – updated  
AR 5145.71 – Students – Title IX Sexual Harassment Complaint Procedures – added  
BP/AR 6142.7 – Instruction – Physical Education and Activity - updated  
BP/AR 6159 - Instruction – Individualized Education Program – added  
BP/AR 6159.1 – Instruction – Procedural Safeguards for Special Education - added  
BP/AR 6159.2 – Instruction – Nonpublic, Nonsectarian School and Agency Services for Special Education – added

**8. PERSONNEL ACTION**

- A. Approve Hiring of Gina Stephens as Biggs Elementary School Intern Teacher effective 10/1/2020
- B. Approve Hiring of Thane Harrington as Bus Driver/Custodian/Grounds position effective 10/1/2020
- C. Approve Hiring Susan Kehoe, Cecilia Garcia, Stephen Henneberry, Sarah Rood, Beth Chavez, Roxie Jones, Roseanne Goldfarb, Katie Cyr, Kris Scott, Diane Tabor, Daniela Shelton and Alexis Williams in 4 hour Instructional Aide positions effective 10/6/2020
- D. Approve Hiring Deanna Jones as 6 hour Light Maintenance/Custodian/Bus Driver at Richvale effective 10/1/2020
- E. Accept Resignation of Karen Peters as Chief Business Officer (CBO) effective 10/16/2020

**9. INFORMATION ITEMS**

- A. Learning Continuity and Attendance Plan – BCOE reviewed and accepted Biggs Unified LCAP 2020-2021.
- B. Investment Treasurer's Report for August 31, 2020 from Butte County Treasurer

- C. Quarterly Williams Uniform Complaint Report – No complaints were filed with any school in the district during the last quarter.
- D. Update on H.S. Bleachers – Karen Peters

**10. FUTURE ITEMS FOR DISCUSSION**

**11. ADJOURNMENT**

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.